

**UNIVERSITY OF NORTH GEORGIA  
PARENTS AND FAMILY ASSOCIATION  
UNG PFA  
4th Quarter ending 12/31/17**

The PFA business was discussed on the PFA Council pages during the month of January 2018.

**OLD BUSINESS**

The PFA discussed old business via the PFA Council Facebook page during the month of January 2018 covering 4th quarter of 2017.

**I. Recording Secretary's Report: Virginia Greaves**

A. Minutes from October were approved unanimously as posted on the PFA website.

**II. President's Report: Virginia Greaves, President**

- Council completed negotiation with the university on the MOU & approved signing.
- Discussions are continuing about affected operations after the MOU is signed, including the corporation, tax reporting, merchandise sales & inventory, relationships with Dahlonga vendors for the discount program, membership sales at NSOs, support for cadet events, & accounting processes required by the Foundation.
- We continued to extend our relationship with NGCCA during Boar's Head Weekend by providing them the Boar's Head Reception Oct 6. It was given after the speaker, and 10 hosted tables were able to provide food to the entire brigade. Hosted by Karen Ponder. We also helped them set up the DMS dinner & provided sign-in for guests. Special thanks to Pete Mistr for continuing to volunteer.
- Lunch for NLC cadre was provided Nov 5, and new parents were greeted with PFA volunteers to answer questions. Lunch was hosted by Jan Bane. Michelle & Shalyn McGaughey provided support for arriving parents.
- Another successful Commissioning was held Dec 16. Hosted by Jan Bane.
- Sweetheart Review has been coordinated by Jan Bane & supported by Christine Smith & Karen Ponder. It will be held Feb 9.
- If selling merchandise is no longer an option for us, then NSOs become our main source or income to support events. We need to identify someone that will take ownership of running NSOs this summer in partnership with the President.

**III. VP's Report: Cresta Davis**

- Committee reports have been presented via the Facebook page for review. Comments regarding these reports were asked for and are listed under the individual committee section in these minutes.

**A. Committee Reports:**

- (Posted on Facebook for review PRIOR to meeting)
1. **Finance Committee:** Michelle McGaughey
    - a) Please see the below summary for financials for 12/31/17.
      - No deposits/transactions were posted to the UNG PFA account per the financial statement received from UNG
      - Balance as of 11/31/17: \$2,332.44
    - b) Complete financials available upon request to [parents.association@ung.edu](mailto:parents.association@ung.edu).
  2. **Awards/Fundraising Committee:** Michelle McGaughey
    - a) Oct 2017 - Dec 2017 — No activity.

3. **Hospitality Committee:** Cresta Davis
  - *Nothing significant to report.*
4. **Cadet Life Committee:** Yolanda Santiago White
  - a) OLD BUSINESS
    - (1) OCT 6 — Boar's Head Reception
    - (2) OCT 7 — DMS Pass in Review
    - (3) NOV 9 — Honor Company Party — Golf
    - (4) NOV 11 — Veteran's Day Pass in Review
    - (5) DEC 16 — Commissioning
  - b) ON-GOING, UPCOMING BUSINESS
    - (1) JAN 7 — FROG Graduation
    - (2) FEB 9 — Sweetheart Review
    - (3) MAR 27 — Military Awards
5. **Communications Committee:** Jim Bauer
  - *No new business.*
6. **Nominations and Elections Committee:** Lisa Gilliland
  - *No new business.*
7. **Parliamentarian Report:** Lisa Gilliland
  - *No new business.*
8. **Treasurer's Report:** Michelle McGaughey
  - (Refer to Finance Committee Report)

#### **NEW BUSINESS**

#### **IV. Activities Sponsored by PFA**

- A. *Due to technical difficulties, the PFA was unable to have a teleconference. All discussion deferred to the next meeting.*

#### **Next Meeting:**

- The next PFA semi-annual meeting will occur in April during Alumni Weekend.

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Jim Bauer, Executive Secretary  
The University of North Georgia Parents and Family Association