

**UNIVERSITY OF NORTH GEORGIA
PARENTS AND FAMILY ASSOCIATION
UNG PFA
Third Quarter 2017 (October 2017)**

A brief Council meeting was held before the general meeting on 10/7/17. A quorum was reached and the meeting was brought to order at 7:53am.

Attending:

- Virginia Greaves
- Catherine O'Donnell Greenberg
- David Gillespie

Email votes were read for Michelle McGaughey, Kelly Dyar, and Rebecca Lore.

1st item of business

Officially approved 1st quarter 2017 council meeting minutes.

2nd item of business

Current committee reports (Old Business) for 2nd quarter 2017 were approved to put into minutes.

7:58am Meeting adjourned.

The PFA semi-annual general meeting was held 10/7/17. A quorum was reached and the meeting brought to order at 8:05am.

Attending:

- Pete Mistr
- Virginia Greaves
- Lisa Davis
- Julie Cauffman
- Tom & Jacquie Britton
- Darcy Hayes
- Catherine O'Donnell Greenberg
- David Gillespie
- Lorraine DeCesare
- Karen Ponder
- Jan Bane

OLD BUSINESS

The PFA discussed old business via the PFA Council Facebook page during the month of October 2017 covering 1st quarter of 2017.

I. Recording Secretary's Report: Virginia Greaves

- A. Minutes from January: January minutes were approved unanimously as posted on the PFA website.

II. President's Report: Rebecca Lore, President

- A. Summer NSOs & TSOs — New student orientations continued in July & August where presentations were made to parents of incoming students and new members joined the PFA.
- B. July commissioning— The PFA hosted a reception for the family of commissioning 2nd LTs on July 28th.
- C. FROG activities — PFA was available at the parent drop-off orientation August 13th to answer any questions. At the end of FROG week, the PFA hosted a dinner at El Jimador for parents, and at graduation the next day, the PFA had a tent with merchandise.
- D. UNG Bookstore — For the 1st time, the PFA was asked to volunteer in the university bookstore August 22nd & 24th to help staff serve students locating books for classes.
- E. Continuing meetings with the university regarding MOU.

III. VP's Report: David Gillespie

- Committee reports have been presented via the Facebook page for review. Comments regarding these reports were asked for and are listed under the individual committee section in these minutes.

A. Committee Reports:

- (Posted on Facebook for review PRIOR to meeting)

1. Finance Committee: Michelle McGaughey

1. Foundation Acct:

1. Q3 starting balance: \$20,332.44
2. Q3 expense \$18,000.00
3. Q3 balance \$ 2,332.44

- This balances with the Foundation August close statement.

2. PFA Acct:

1. Q3 starting balance: \$ 100.00
2. Q3 deposits \$22,628.77
3. Q3 expenses \$ 4,560.79
4. Q3 balance \$18,167.98

- This balances with the September close bank statement.

- Complete financials available upon request to parents.association@ung.edu.

2. Awards/Fundraising Committee: Virginia Greaves

- a) The Council approved the funding of the Boar's Head Weekend Reception funding of \$700.
- b) \$6,000 was awarded to the UNG Honor's Program in August.
- c) \$6,000 was awarded for the Study Abroad program in August.
- d) \$6,000 was awarded to the Financial Aid Office in August.
- e) \$250 was given to a homeless incoming cadet to provide him with a move-in box with required items.

3. Hospitality Committee: David Gillespie

- a) No new business.

4. Cadet Life Committee: Virginia Greaves

- a) 28 JUL — Summer Commissioning
- b) JUL 10, 13, 17 & AUG 12 — NSOs
- c) JUL 11 — TSO

- d) AUG13 — Parents of upperclass cadets were available at the MLC to answer questions and live-stream the meeting within the Cadet Parents Facebook Group.
- e) AUG 18 — We hosted a dinner prior to FROG Graduation. Special thanks to the parents who coordinated and hosted, especially Virginia Greaves.
- f) AUG 19 — FROG graduation: Many parents contributed photos and videos to the Cadet Parents Facebook group. We are grateful to all, especially for live-streams and for the particular story-telling photo talents of Yolanda Santiago White.
- g) Upcoming Events:
 - (1) 6 OCT — Boar's Head Reception
 - (2) 5 NOV — NLC
 - (3) 9 NOV — Boodle Company Party
 - (4) 16 NOV — Branch Night
 - (5) 9 DEC — NSO
 - (6) 15 DEC — Commissioning
- 5. **Communications Committee:** Cresta Davis
 - No new business.
- 6. **Nominations and Elections Committee:** Virginia Greaves
 - Parliamentarian assembled a committee of four members for discussion of a slate of officers. An online willingness to serve form was created and a link for it distributed via North Georgia Cadet Parent FB page, UNG Parents page, & the email list of current PFA members. The form was available August 30th through September 18th. Online voting for the slate as well as a bylaw amendment was available to the members through the same distributions forms September 27th through the spring annual meeting held October 7th.
- 7. **Parliamentarian Report:** Virginia Greaves
 - A bylaw amendment was proposed and put on the ballot for voting online & at the October Spring semi-annual PFA meeting.
- 8. **Treasurer's Report:** Michelle McGaughey
 - (Refer to Finance Committee Report)

NEW BUSINESS

I. BYLAW AMENDMENT

- A. Current bylaw:** Section 2: Amendments to the by-laws may be adopted by a two-thirds vote of the Active members and absentee ballots present at either the fall or spring annual meetings. Any proposal to amend the by-laws must be submitted to the Secretary in writing no less than 30 days prior to the date of the fall or spring annual meeting. The proposal must contain the exact terms of the amendment to be considered. The Secretary will send a copy of the proposed amendment to the Council membership along with the notice of the meeting. Amendments will effective on the date approved ~~at the fall or spring annual meeting~~.
- B. Proposed bylaw:** Section 2: Amendments to the by-laws may be adopted by a two-thirds vote of the Council. Any proposal to amend the by-laws must be submitted to the Secretary in writing. The proposal must contain the exact terms of the amendment to be considered. *The Secretary will send a copy of the proposed amendment to the Council.*

- C. Explanation:** The Parents and Family Association has been in discussion with the University regarding our relationship with them. The University and PFA are working on a Memorandum of Understanding to formalize our relationship with them. The MOU will probably require amendments to our current bylaws. Currently, we can only amend the bylaws at the October and April membership meetings and the timeframe for submitting changes for the October meeting has passed. We therefore could not amend the bylaws to conform with the MOU until April. This amendment will give the Council the ability to make the needed changes as soon as they are required. These changes would be to the internal workings of the PFA. We do not anticipate that these amendment(s) would affect anything in the general membership's relationship with the PFA. Please vote to approve this amendment so that the PFA leadership can continue to serve the membership in the most efficient and effective manner.
- D.** The bylaw passed with 47 approvals and no disapprovals.

II. MERCHANDISE

- A. The Council approved the ordering of mini Coca-Cola Bottles for sale at FROG and DMS.
- B. The Council approved the ordering of Baseball shirts for sale at FROG.
- C. The Council approved the ordering of glass logo mugs for sale at FROG and DMS.
- D. The Council approved the ordering of Company Decals for sale at FROG and DMS.
- E. The Council approved the purchase of a Connex container – this is on hold currently.
- F. The Council approved to rent storage space for the next 90 days

Next Meeting:

- The next PFA semi-annual meeting will occur in April.

8:19am Meeting Adjourned

The PFA Council meeting was held 10/7/17 after the PFA general meeting. The meeting was brought to order at 8:22am.

Attending:

- Virginia Greaves
- David Gillespie
- Karen Ponder
- Darcy Hayes (UNG rep)
- Jan Bane
- Christine Smith
- Lisa Davis

Email votes were read for Rebecca Lore & Michelle McGaughey.

1st item of business

Motion to approve extending honorary membership to Pete Mistr for another year. (approved)

2nd item of business

Motion to approve allowing cadet parent rep NOT elected be place on Facebook Council page as a non-voting member. (approved)

3rd item of business

Discussed calendar and tasks for the coming year.

Next Meeting:

- The next council meeting will occur in January on the Facebook page.
- The next teleconference will occur in January, time and date to be announced.

8:23am Meeting Adjourned

Virginia Greaves, Secretary
The University of North Georgia Parents and Family Association