

**UNIVERSITY OF NORTH GEORGIA
PARENTS AND FAMILY ASSOCIATION
UNG PFA
Fourth Quarter 2016 (January 2017)**

The PFA teleconference was held 1/25/17. A quorum was reached and the meeting brought to order at 6:10pm.

Attending:

- Cresta Davis
- Darcy Hayes
- David Gillespie
- Virginia Greaves
- Catherine Greenberg
- Rebecca Lore
- Michelle McGaughey
- Karen Ponder

1st item of business

Officially approved October council meeting minutes.

2nd item of business

Current committee reports (Old Business) for 4th quarter 2016 were approved to put into minutes.

OLD BUSINESS

The PFA discussed old business via the PFA Council Facebook page during the month of January 2017 covering 4th quarter of 2016.

I. Recording Secretary's Report: Virginia Greaves

- A. Minutes from October: October minutes were approved unanimously as posted on the PFA website.

II. President's Report: Rebecca Lore, President

- A. PFA sales of items at the October Gold Rush Festival were again profitable (see Financial Report). We have started the process to obtain a similar location again for this year's festival. In addition, the festival was an excellent opportunity to increase our visibility, allowing us to reach more families and inspire participation.
- B. With the success of working with the UNG First Year Experience department in reaching new families, the PFA has been asked to continue to be present at all of the Summer/Fall 2017 New/Transition Student Orientations (NSO/TSO). These events not only help us to provide support and hospitality on a large scale, but they provide an opportunity to pass on the experiences and knowledge we have acquired in the college experience, removing some of the anxiety of transition and developing a comradery with these new families and students which is priceless. Memberships to the PFA sold at these events go entirely to our scholarships, making an even greater need for volunteer presence. Dates for these events are May 10, Jun 12-13, Jun 15-16, June 19-20, July 10-11, July 13-14, July 17-18, and August 12th.

- C. The PFA is excited to be working with UNG on developing a support program and network for homeless students, and assisting in the development of the UNG food pantry for the Dahlonega campus.

III. VP's Report: David Gillespie

- Committee reports have been presented via the Facebook page for review. Comments regarding these reports were asked for and are listed under the individual committee section in these minutes.

A. Committee Reports:

- (Posted on Facebook for review PRIOR to meeting)

1. Finance Committee: Michelle McGaughey

- a) Please see the below summary for financials for December business close.

- Starting Balance \$20,471.30
- Deposits in Month \$-
- Debits in Month \$(450.00)
- Pending Deposits \$29,269.77
- Pending Debits \$(1,856.80)
- Total \$47,434.27

- b) Complete financials available upon request to parents.association@ung.edu.

2. Awards/Fundraising Committee: Rebecca Lore

- a) Nov 2016: The Council approved the funding of the Cadet Fall Honor Company Boodle funding of \$125 for Delta Company.

- b) Dec 2016: The Council approved the withdrawal of \$4,700 from our Cadet Uniform Fund to assist five cadets identified by the UNG Business Office as in need of financial assistance with uniforms. The \$4,700 in our Cadet Uniform Fund did not cover the total need, however the UNG Business Office was able to make up the difference with funds from other organizations.

- c) Jan 2017: The Council approved the expenditure of \$1,000 to participate/sponsor a table at the University of North Georgia 5th Annual Scholarship Gala on Friday, March 3, 2017. This payment goes directly to the general scholarship fund at UNG. No awards were issued.

3. Hospitality Committee: David Gillespie

- a) The purpose of the Hospitality Committee is to provide support for the morale and welfare of all students and families, with involvement in to include but not limited to NSO, FROG graduation, and move-in day.

- b) The Committee has not met since 1 Oct PFA officer elections, but has participated in coordination of a few events since then.

- (1) Gold Rush Weekend, 15-16 October. In addition manning two booths that weekend, the PFA manned a comfort station for pets, providing a tent and chairs for rest and shade, water and snacks for people and animals, and some yard games. This provided a great opportunity to meet parents and family, answer questions, and make PFA known.

- (2) National Leadership Challenge (NLC), 6 December. PFA provided almost 20 volunteers to coordinate and serve refreshments in celebration of prospective students completing NLC and expressing interest in becoming Cadets. It was an outstanding forum to showcase the benefits of the PFA to prospective families.

- (3) FROG Graduation, 8 January. The PFA's plans to provide hospitality tables and refreshments and to meet and greet FROG Cadets and parents was cancelled due to inclement weather.

- c) The committee created a new tri-fold PFA brochure is available for PFA to hand out when engaging prospective parents and families.
 - d) Looking ahead – the Committee will be discussing potential hospitality opportunities.
 - Military Awards Ceremony, 28 March
 - NLC Weekend, 7-9 April
 - Alumni Weekend, 21-23 April
 - Commissioning / Commencement, 5-6 May
 - Various New Student Orientations
4. **Cadet Life Committee:** Virginia Greaves (filling in for Julie Shaver)
- a) 6 NOV — NLC: Sold merchandise to parents picking up their high schoolers and provided lunch for cadre.
 - b) 1 DEC — Boodle Company Party: Delta Company: To reward Delta Company for achieving Honor Company this semester, parents and family brought a huge cache of boodle (special treats, baked goods, prepackaged food items etc.) for the celebration.
 - c) 17 DEC Reception for Commissioning cadets
 - d) DEC — PFA treat bags: Delivered at Turkey Bowl before exam week.
 - e) Upcoming events:
 - (1) 10-11 FEB — Sweetheart Review & Military Ball
 - (2) 28 MAR — Military Awards Ceremony
 - (3) 7-9 APR — NLC Weekend (lunch for cadre Apr 9)
 - (4) 21-23 APR — Alumni Weekend
 - (5) 5-6 MAY — Commissioning / Commencement
5. **Communications Committee:** Cresta Davis
- a) The closed Facebook groups North Georgia Cadet Parents and UNG Parents continue to be a main source of communication and information gathering for parents, as well as a venue for families to meet each other. In addition, the public Facebook page University of North Georgia Parents & Family continues to help communicate and promote important time critical issues and deadlines for our students and their families. Our volunteer moderators continue to do a wonderful job keeping these busy pages up to date, answering time sensitive questions, and providing support.
 - b) Just a few of the many topics being discussed this past quarter include:
 - (1) UNG opens second food pantry for students in need
 - (2) Scholarship Opportunities
 - (3) Fee Deadlines
 - (4) Everything You Need to Know about FERPA
 - (5) Housing and Parking questions were discussed
 - (6) Alerts/Discussions about the snow and road conditions during the bad weather.
 - (7) Veterans honored with a military review on historic GEN William J. Livsey Drill Field
 - (8) Delta Company was named Honor Company for Fall 2017
 - (9) Gold Rush Weekend events and photos (schedule of what not to miss)
 - (10) UNG Student Government posts on traditions
 - (11) Hallmark Channel Filming a movie in downtown Dahlonega
 - (12) FAFSA continues to be a topic of discussion as tax time approaches.
 - (13) Family Day 2016 event photos for all to enjoy and share in the day

- (14) Incoming Freshman Recruits (FROG) photos
6. **Nominations and Elections Committee:** Virginia Greaves
 - No new business.
 7. **Parliamentarian's Report:** Virginia Greaves
 - No new business.
 8. **Treasurer's Report:** Michelle McGaughey
 - (Refer to Finance Committee Report)

NEW BUSINESS

I. Scholarship Fund

- New Student Orientations (NSOs) were originally earmarked to be the funding source for scholarships, but as NSO income last summer was just over \$39k and the scholarship plan was for \$40k, it was suggested that we reduce some of the scholarship funds promised to UNG. Also discussed trying to forecast expenses for the coming year so that we can plan on an adequate buffer, which at this point is only about \$7k. Both issues were tabled until final numbers are made available.

II. Storage Unit

- Recognized the need to rent storage unit in Dahlonga since there is no space for us on campus. Quotes currently being gathered by Rebecca.

III. Spring Boodle Company

- Should be announced it soon, and it was agreed that it would be beneficial if it's a weekend we have other things going on. Date to be set later.

IV. Military Ball

- Riverside Academy won't allow outside food, so no reception by the PFA is planned. Also, although there is an official photographer, Michelle is planning to attend to take candidate pictures before the event.

V. Pictures

- UNG's official cadet photographer is currently suffering from cancer, and Karen Ponder suggested the PFA sending him a card of support.

VI. Sweetheart Review

- Karen Ponder is responsible for the reception. Michelle suggested the PFA buy 4 dozen roses, which she will purchase from the Atlanta Flower Market, for cadets to give their dates.

VII. UNG Scholarship Gala

- The Gala is March 3rd at the Chattahoochee Country Club in Gainesville and is black tie formal. Having agreed to sponsor a table for the UNG Scholarship Gala, there was discussion regarding the individuals that would attend to represent the PFA. There are eight seats available. The list will be finalized later.

Next Meeting:

- The next council meeting will occur in April on the Facebook page.
- The next teleconference will occur in six months, time and date to be announced.

7:02pm Meeting Adjourned

Virginia Greaves, Secretary
The University of North Georgia Parents and Family Association