

**MINUTES OF THE UNIVERSITY OF NORTH GEORGIA
PARENTS AND FAMILY ASSOCIATION
UNG PFA**

DISCUSSIONS HELD VIA FACEBOOK
January 2016 – February 2016

PRESENT

Darcy Hayes (UNG Liaison)
Pete Mistr (President)
Rebecca Lore (Vice President)
Michelle McGaughey (Treasurer)
Scott Stump (Executive Secretary)
John Greaves (Parliamentarian/Recording Secretary)
Julie Walton Shaver (Cadet Parent Representative)
Lisa Davis (Non-Cadet Parent Representative)
Marc Frost (Non-Cadet At-Large Council Member)
Catherine O'Donnell Greenberg (Cadet At-Large Council Member)
Kelly Dyar (Cadet At-Large Council Member)
Cresta Davis (Cadet At-Large Council Member)
Sarah Adams (Non-Cadet Student Representative)

The University of North Georgia Parents and Family Association Council (PFA) discussed current affairs via the council Facebook page during the months of January 2016- February 2016.

OLD BUSINESS

I. Secretary's Report: Scott Stump

- a. Minutes from January 2016 :
Minutes were approved as posted on the PFA website.

II. President's Report: Pete Mistr, President

- a. This past month, we took our first step towards focusing our efforts on scholarships and approved:
 - \$3,000 to be used to support cadets in the new Cyber major
 - \$2,000 to be used by Cadet Admissions to attract top quality cadets to UNG
 - \$2,500 to assist the first group on UNG students to study abroad in Russia
 - \$2,500 for the Honors Program to use for non-cadet students to do research and study abroad

On February 16, 2016, we voted to change our focus from funding student groups' needs to funding scholarships. We are still committed to funding the corps commissioning receptions, Honor Company boodle, a reception for the UNG Student Awards Ceremony, baskets for Homecoming, a reception for Military Awards, a reception for the Sweetheart Review and other needs as we see fit. The Fundraising Committee is working on ideas to increase our income to support these endeavors.

- b. The below items were brought to the PFA Council for review and deliberation. After discussion, a vote was taken and the results are as follows:

APPROVED

- *PFA Focus Change* – PFA's future direction will be to focus on funding student scholarships
- *Scholarship Funding* -
 - \$3,000 for the new Cyber Program for cadets
 - \$2,000 to attract new cadets
 - \$2,500 for the Honors program for non-cadets for student research and study abroad
 - \$2,500 for non-cadets for the new Russian study abroad program
- *Cannon Cover* – Purchase of a new cannon cover was approved, and the treasurer is working with the foundation on direct payment to the vendor.
- *Veteran's Lounge* – Purchase of a refrigerator was approved and has been purchased
- *Honor Company Boodle* - \$125 was approved to purchase boodle for Foxtrot in recognition of achieving Honor Company.
- *Aggressor's Club* - \$500 assistance request was approved for the purchase of BDU uniforms and assorted supplies.

DENIED

N/A

III. VP's Report: Rebecca Lore

- a. Committee reports have been presented via the Facebook page for our review. Comments regarding these reports were asked for, and are listed under the individual committee section in these minutes. Motion to accept the reports was made and carried. Vote was taken and tallied, all committee reports were accepted.

Committee Reports:

a. Finance Committee: Michelle McGaughey
Red items are community service items

Beginning Balance	July 1 2015	10,895.03
Income		
Memberships	14,250.00	
T-shirt Sales		
FROG	2,640.00	
Donations	2.00	
Family Day	870.00	
Family Day C/C	200.00	
Gold Rush	1,307.80	
Gold Rush C/C	80.00	
January NCOA		
Fall NLC Sales	1,270.00	
Fall NLC Sales C/C	540.00	
Alumni Sales		
NSO Sales		
On-line sales	120.00	
Honor Boodle	210.00	
Mail Order Sales Oct	130.00	
Mail order Sales Nov	1,211.00	
Mail order sales Dec	1,347.94	
Spring FROG Sales	410.00	
NSF check	(60.00)	
Membership refund	(25.00)	
Credit Card Fees	(260.78)	
Total Income		24,242.96
Expenses		
FROG 15 Shirts	1,138.00	
PFA shirts	551.00	
Move-in	66.59	
Cadet Hoodies	1,823.00	
Long Sleeves # 1	1,367.00	
UNG Ornaments	0.00	
Commissioning Aug	123.07	
Office Supplies	88.47	
Postage	38.58	
Postage Nov	23.13	
Tent	223.11	
Receipt book (Oct)	7.96	
Tablecloths	62.94	

Gold Rush Supplies	166.40		
Maj Jeanrette			
Donation	300.00		
Cadet Polos	966.54		
Non Cadet Polos	966.54		
Honor Company			
Boodle	376.11		
NLC Supplies (fall)	76.27		
Postage Nov			
submittal	60.72		
Postage Dec			
submittal	271.23		
Long Sleeves 2	964.50		
Cheerleading			
Uniforms	3,020.00		
Dec Commissioning	142.67		
Corps Ornaments	864.99		
Total Expenses	13,688.82		
Current Ending Bal			21,449.17
	Financial Report		\$21,449.17
			<i>0.00</i>
Pending activity			
Invoice Outstanding :			
Popcorn Machine	(1,079.21)		
Cannon Cover Estimated			
(updated)	(2,820.00)		
Ballroom club award		(150.00)	
May Commissioning	(400.00)		
Homecoming baskets	(200.00)		
Military Awards Banquet	(100.00)		
Honors Awards Banquet	(500.00)		
Veterans Lounge Refrigerator	(220.53)		
Sweetheart Review	(125.00)		
NLC Spring Cadre food	(150.00)		
Honor Company boodle	(125.00)		
Total		(5,869.74)	
Income Outstanding :			
Spring FROG CC Sales	675.00		
Total		675.00	
Estimated Cash available	16,254.43		
Cash per foundation report	21,449.17		

Uniform Fund

Beginning Balance		12/01/15	4,455.19
Cadet Uniforms for Spring 2016 FROG		12/18/15	\$(1,585.00)
Total Request	\$	-	
Total Expenses	\$	(1,585.00)	
Balance Available	\$	2,870.19	

b. Awards Committee: Pete Mistr

The Awards Committee has approved two awards request in January.

1. Cannon Cover. The award was approved by the full Council and the treasurer is working with the Foundation on direct payment to the vendor.
2. Refrigerator for Veteran's Lounge. The award was approved by the full Council and has been purchased.

c. Hospitality Committee: Rebecca Lore

- Volunteers hosted an elegant sweets & treats table during the Sweetheart Review February 13th, and were on hand to greet students and their families.
- Student baskets were created and raffled off for free during the Homecoming festivities on February 14th. Volunteers collected entries and greeted visitors.
- Candy treat bags were thrown to the crowds during break times by the incredibly talented UNG Cheerleaders, firing up team spirit as the crowds cheered on our basketball teams.
- The PFA council has also allocated funds for hosting the following upcoming ceremonies:
 - 2nd Lieutenant Commissioning Ceremonies
 - August - \$150
 - May 6th & 7th - \$400 (larger groups)
 - Military Awards Ceremony
 - March 29th - \$150
- The committee will be discussing helping at some of these upcoming events:

- 5 MAR Sat -UNG Open House
- APR tbd Student Awards Night
- 22-24 APR—Alumni Weekend

d. Cadet Life Committee: Julie Walton Shaver

OLD BUSINESS

- CADET ADMISSIONS — We contacted Tony Moss, Cadet Admissions Director, about including cadet parents network info on the cadet admissions website and in the Cadet Admissions Manual (CAM.). We are happy to report that our contact info is now listed in those resources and will be available for parents attending summer NSOs and parents of the Fall 2016 Frog Class.
- SWEETHEART REVIEW and HOMECOMING — With the hospitality Committee, we helped with photos, videos, raffle basket, hospitality table and general staff support. Highly recommend parents attend this weekend in the future as it was fun getting to meet cadets and their families, and we had plenty of opportunities to gather for community meals together.

ON-GOING BUSINESS

FUNDRAISING/PUBLIC RELATIONS/MARKETING

- SALES — “Corps of Cadets” hoodies and “Boar’s Head Brigade” long sleeve t-shirts are available online, thanks to our PFA Quartermaster, Michelle! **To inquire about ordering from PFA inventory, send an email to pfaorders@yahoo.com.** The committee will begin thinking about designs and items for the Fall FROG/Nov NLC/Christmas 2016 season. Ideas? Please share! Because the Council has big plans to raise money for scholarships!

COMMUNICATIONS

- NGCP DIGEST — We have not sent out an NGCP Digest since Jan 8. It’s on the to-do list.
- CADET PARENTS FACEBOOK GROUP — The group has been very active this month with questions, events, meet ups, photos, videos and sharing of cadet company posts.

HOSPITALITY

- APRIL NLC — NLC pickup for spring semester is 10 April. If you would like to volunteer, we will be meeting and greeting parents of prospective cadets, will organize a hospitality table with refreshments, will be selling shirts, and will be providing bag lunch for about 75 cadet cadre.
- ALUMNI WEEKEND — 22-24 April. We will be sending info about cadet parent gatherings during Alumni Weekend to the Alumni Relations office for publication in their brochures.
- RIDE-SHARING FOR SPRING BREAK — Info was posted about ride-sharing for the Spring Break exodus. Break begins after classes Friday, 11 March. Cadets will return to campus Sunday, 20 March.
- MILITARY AWARDS CEREMONY — 29 March. We are working with the Hospitality Committee to host a reception after the event. Please let us know if you'd like to volunteer. Special thanks to Karen Ponder for volunteering to coordinate.
- HONOR COMPANY BOODLE — Foxtrot has been named Spring 2016 Honor Company. The PFA Council is planning a party in celebration. Please email us if you'd like to volunteer to help or donate items for the party. Best to donate: home-baked treats, beef jerky, protein powder, fresh fruit if you're attending the party, cash for volunteers to purchase snack items in bulk.

NEW BUSINESS

- T-SHIRTS FOR NLC PICKUP — We are now accepting ideas and input on what parents and families of cadets and prospective cadets would like to have available for purchase.
- MAY COMMISSIONING — 6-7 May. We will propose hosting commissioning receptions with Hospitality Committee.
- SUMMER NSOs — We need to plan ahead for how to inform new parents about FB groups and PFA membership during NSOs (and need to figure out a new PFA membership card standard).

e. Communications Committee: Scott Stump

The PFA has been added to the UNG.edu website on the “Resources for Parents and Family” page. This will be a huge help in letting parents of new students know about the PFA and how to join. Other new additions include having Facebook page info listed on the “Parents” page of the website and in the CAM as well. These are all huge accomplishments that the PFA has been working toward for a long time.

Both the Cadet Parents Facebook group and the UNG Parents Facebook group continue to be a main source of communication and information gathering for parents. Just a few of the topics being discussed this past month include:

Cadet Parents Group:

- Preparation for Homecoming events and the free baskets given away during halftime of the basketball game.
- Also, a huge thank you to the parents and PFA members that took pictures and videos at Homecoming weekend and posted them on the FB pages.
- Blue Ridge Rifles competed in their annual NOLA competition during Mardi Gras in New Orleans.
- The Rifle Team (they shoot them, not spin them) also competed in New Orleans and just recently finished second at the SEARC competition at The Citadel.
- Launch of the Center for Cyber Operations Education program at UNG.
- Foxtrot Company was named Honor Company for Spring 2016. Way to go Fox!
- Sweetheart review proceedings were a major topic. Thanks again to all the parents and PFA members that posted pictures and video of the event.
- Alpha Company won the Spring 2016 CIP. Congratulations Alpha!

UNG Parents Group:

- Discussions about the snow and road conditions during the bad weather.
- FAFSA continues to be a topic of discussion as tax time approaches.
- Pictures and reminders of the baskets being given away during the Nighthawks game at Homecoming.
- Next year housing issues were discussed when the portal for next year opened on the 15th.
- A great picture was posted of the UNG Cheerleaders in their new uniforms, along with a big thank you to the PFA.

UNG PFA Facebook Page:

- Late January snow at the Dahlonega campus.
- Advice for students planning to study abroad. Get your passport early.
- UNG National Championship softball team recognized by Gov. Deal at the state capital.
- UNG student nurses attended the GNA Legislative Day at the Georgia State Capitol.
- Dr. Richard Oates, interim provost and senior vice president for academic affairs at the University of North Georgia (UNG), was awarded the 2016 Distinguished Administrator Award from the National Association for Kinesiology in Higher Education (NAKHE).
- Congratulations UNG Equestrian Team members, senior Chrissy Crockett took first place in Intermediate Flat, and Freshman Madison Coker took first place in Advanced WTC at the GCSU show.
- LT Chase Strickland, UNG Class of 2015, for finishing at the top of his class at the U.S. Army Ranger School. HOOAH!
- UNG launched their Center for Cyber Operations Education.
- Thanks to parents and PFA members for the videos and photos from Homecoming.
- The PFA donated gift baskets that were given away in a free raffle to UNG students at halftime during the Homecoming basketball game.
- The UNG Cheerleaders showed off their new uniforms that were purchased with help from the PFA.

f. Fundraising Committee:

With our recent change of focus to scholarships, the Fundraising Committee has been discussing ways to bring in larger amounts of money. We have been discussing raffles of a truck, cruise, ATV and other items. We have also researched the legal requirements to hold a raffle. Amy Brackett and Bobbi Larson of the UNG Foundation have joined our committee. They both have a background in non-profit fundraising and will help guide us through the process.

g. Nominations and Elections Committee: John Greaves

No activity to report for the February 2016 timeframe

IV. **Parliamentarian's Report:** John Greaves
(Refer to Committee Reports for Nominations & Elections)

V. **Treasurer's Report:** Michelle McGaughey
(Refer to Finance Committee Report)

- I. **Next Meeting:**
- a. The next council meeting will occur in March, date to be posted on the Facebook page.

John Greaves, Secretary
The University of North Georgia Parents and Family Association