

MINUTES OF THE UNIVERSITY OF NORTH GEORGIA

PARENTS AND FAMILY ASSOCIATION

UNG PFA

Semi-Annual Meeting

April 23, 2016

8:30 a.m.

Stewart Center Room 332

EXCECUTIVE SESSION

PRESENT

Darcy Hayes (UNG Liaison)

Pete Mistr (President)

Rebecca Lore (Vice President)

Michelle McGaughey (Treasurer)

Scott Stump (Executive Secretary) (by phone)

John Greaves (Parliamentarian / Recording Secretary)

Lisa Davis (Non-Cadet Parent Representative) (by phone)

The University of North Georgia Parents and Family Association Council (PFA) discussed current affairs via the Spring meeting.

President Pete Mistr called the meeting to order.

Vice President Rebecca Lore ensured that the conference call was activated for the benefit of PFA members not able to attend in person but able to call in.

Parliamentarian and Recording Secretary John Greaves took the roll.

OLD BUSINESS

Pete Mistr made a motion to accept the minutes from our committee reports and minutes since last October.

The motion was seconded by Rebecca Lore.

The minutes and committee reports were unanimously approved.

PRESIDENT’S REPORT

Pete Mistr reported that Colonel Palmer declined the PFA’s offer of \$500 to be used towards uniform needs for cadets dealing with hardships. Colonel Palmer expressed his gratitude and advised that he had secured other funding sources to meet the need.

The cannon cover purchased by the PFA arrived and was in use. However, the UNG Boars Head Brigade logo on the cannon cover was not positioned correctly as ordered. The manufacturer agreed for the cannon cover to be returned and re-positioned at no additional charge.

Tony Moss, Cadet Admissions, reported that information on the PFA and requirements for membership will begin appearing in the Cadet Admissions Manual.

Pete Mistr opened the floor to discussion. Hearing none, Pete Mistr made a motion to adjourn. The motion was seconded by Rebecca Lore. The motion passed by unanimous consent.

Committee Reports: *(Posted on Facebook for review PRIOR to meeting)*

a. Finance Committee: Michelle McGaughey

Orange items are November entries

Beginning Balance	July 1 2015	10,895.03
Income		
Memberships	14,250.00	
T-shirt Sales		
FROG	2,640.00	
Donations	2.00	
Family Day	870.00	
Family Day C/C	200.00	
Gold Rush	1,307.80	
Gold Rush C/C	80.00	
January NCOA		
Fall NLC Sales	1,270.00	
Fall NLC Sales C/C	540.00	
Alumni Sales		

NSO Sales		
On-line sales	120.00	
Honor Boodle	210.00	
Mail Order Sales Oct	130.00	
Mail order Sales Nov	1,211.00	
Mail order sales Dec	1,347.94	
Mail order sales Jan	36.00	
Spring FROG Sales	1,085.00	
NSF check	(60.00)	
NSF check	(70.00)	
Membership refund	(25.00)	
Credit Card Fees	(260.78)	
Total Income		24,883.96

Expenses

Gold Rush Supplies		
FROG 15 Shirts	1,138.00	
PFA shirts	551.00	
Move-in	66.59	
Cadet Hoodies	1,823.00	
Long Sleeves # 1	1,367.00	
UNG Ornaments	0.00	
Commissioning Aug	123.07	
Office Supplies	88.47	
Postage	38.58	
Postage Nov	23.13	
Tent	223.11	
Receipt book (Oct)	7.96	
Tablecloths	62.94	
Gold Rush Supplies	166.40	
Maj Jeanrette donation	300.00	
Cadet Polos	966.54	
Non Cadet Polos	966.54	
Honor company Boodle	376.11	
NLC Supplies (fall)	76.27	
Postage Nov submittal	60.72	
Postage Dec submittal	271.23	
Long Sleeves 2	964.50	
Cheerleading uniforms	3,020.00	
Dec Commissioning	142.67	

Popcorn Machine		1,079.21	
Corps Ornaments		864.99	
Cadet Basket		57.90	
Non Cadet Basket		82.05	
Homecoming candy bags	74.81		
Postage Jan			6.45
Cadet admissions scholarship	2,000.00		
Russian program scholarship		2,500.00	
Honors program scholarship		2,500.00	
Agressor's Award			499.86
Veterans Lounge Refrigerator	220.20		
Total Expenses			22,709.30
Current Ending Bal			13,069.69
			\$ 13,069.69
			Financial report
Pending activity			0.00
	Invoice Outstanding :		
	Cannon Cover Estimated		(2,815.00)
	Ballroom club award	(150.00)	updated
	May Commissioning	(400.00)	
	Military Awards Banquet	(21.40)	
	Honors Awards Banquet		(500.00)
	NLC Spring Cadre food	(77.95)	
	Coffee Storage Tote	(10.67)	
	March Postage		(6.80)
	Honor Company boodle		(125.00)
	Room Deposit		
	Donation	(250.00)	
	Cyber program		(3,000.00)

	Total Income Outstanding :		(7,356.82)
	NLC Bank Deposit	328.00	
	NLC Square Deposit		350.07
	Total		678.07
	Estimated Cash available	6,390.94	
Cash per Foundation report			13,069.69

b. Awards Committee: Pete Mistr

The Awards Committee had no activity for March.

c. Hospitality Committee: Rebecca Lore

Volunteers hosted a reception & refreshment table at the Military Awards night on March 29th in the gym.

On April 10th, parent volunteers were on site at NLC pickup greeting prospective parents and families, answering questions, and provided refreshments. In addition, sack lunches were prepared for all of the cadet mentors to grab as they returned from the field.

The PFA council has also allocated funds for hosting the following upcoming ceremonies:

2nd Lieutenant Commissioning Ceremonies

- August - \$150
- May 6th & 7th - \$400 (larger groups)
- Military Awards Ceremony
- March 29th - \$150

The committee will be discussing helping at some of these upcoming events:

22-24 APR—Alumni Weekend

d. **Cadet Life Committee:** Julie Walton Shaver

OLD BUSINESS

- RIDE-SHARING FOR SPRING BREAK — Info was posted about ride-sharing and host family assistance.
- MILITARY AWARDS CEREMONY — With the Hospitality Committee we hosted a reception after the event. Special thanks to coordinator Karen Ponder.
- APRIL NLC — We greeted parents of prospective cadets at NLC pickup, providing coffee and treats, answering questions, signing parents up for the Cadet Parents Facebook group and selling Corps shirts. We also provided a much appreciated lunch for cadet cadre. Special thanks to all the volunteers who helped with these projects!

ON-GOING BUSINESS

FUNDRAISING/PUBLIC RELATIONS/MARKETING

- SALES — “Corps of Cadets” hoodies and “Boar’s Head Brigade” long sleeve t-shirts are available online, thanks to our PFA Quartermaster, Michelle! **To inquire about ordering from PFA inventory, send an email to pfaorders@yahoo.com.** The committee will begin thinking about designs and items for the Fall FROG/Nov NLC/Christmas 2016 season. Ideas? Please share! Because the Council has big plans to raise money for scholarships!

COMMUNICATIONS

- NGCP DIGEST — We have sent four emails since our last report in an attempt to help parents stay in the loop and to make sure parents are aware of how much fun Alumni Weekend is.
- CADET PARENTS FACEBOOK GROUP — The group has been very active in the last two months with questions, events, meetups, photos, videos and sharing of cadet company posts.

HOSPITALITY

- ALUMNI WEEKEND — 23-24 April. We have sent info about cadet parent gatherings during Alumni Weekend. We are hoping to figure out a way to live-stream some of the events on the Facebook page. We have low expectations for success because of network and wifi issues on campus. Fingers crossed!
- HONOR COMPANY BOODLE — We are planning the Foxtrot Honor Company party for Alumni Weekend, Sunday, 4:45 pm. Please email or PM if you'd like to volunteer to help or donate items for the party. Best to donate: home-baked treats, beef jerky, protein powder, fresh fruit if you're attending the party, cash for volunteers to purchase snack items in bulk.

NEW BUSINESS

- T-SHIRTS FOR FROG WEEK PICKUP — We are now accepting ideas and input on what parents and families of cadets and prospective cadets would like to have available for purchase. If you have design ideas or input for something you'd be interested in purchasing that isn't available at the UNG bookstore, please share.
- MAY COMMISSIONING — 6-7 May. We will be hosting commissioning receptions with Hospitality Committee. If you can volunteer, we need your help!
- SUMMER NSOs — We are hoping to work with the PFA Council and the OPCEN on networking with parents of new students attending the summer orientation sessions. This is a great opportunity to volunteer and to help new parents feel welcome. Please be on the lookout for those dates coming soon.

e. **Communications Committee:** Scott Stump

Recent topics of conversation on the UNG Facebook groups are highlighted below.

UNG Parents Group:

- PFA semi-annual meeting scheduled for April 23rd during Alumni Weekend.

- Active discussion of the coming changes to the ticketing policy on campus. Darcy Hayes gave an excellent detailed explanation of the changes. Bottom line, tell your students to follow parking and speed limit rules.
- Rides were provided for students needed transportation to the airport by PFA parents.
- For students wanting to stay in Dahlonega over the summer, there are several housing options available. The message boards on campus seem to be a good place to start.
- Tips for having a fun and safe spring break.
- Notification of the Cyber Warfare Presentation given by Col. Patrick Duggan, UNG '95.
- UNG Nighthawk Nation on ESPN celebrating the newest Make-a-Wish recipient.
- Residence Hall Association photo contest of student rooms running in April.
- A self-defense class was sponsored by the Student Health and ResLife departments.
- Spring Jam !!!!
- Final exam survival kits were once again offered by the Baptist Collegiate Ministry.
- A Town Hall will be held April 20th at noon in the Hoag ABC rooms to discuss parking and transportation for the 2016-2017 school year and view plans for the new Convocation Center.
- Casino Night – sponsored by Nighthawks Entertainment.

UNG Cadet Parents Group:

- The NGCCA is offering the classic navy blue Corps blazer for purchase.
- The latest edition of the NGCP Digest was sent out. Sign up if you aren't getting it.
- Snow in Dahlonega in early March. Lots of great pictures.
- National Leadership Challenge Weekend was another huge success. Thanks to all those that were able to help!
- Cadets in the Leadership Development Program (Precamp) headed to the field for a weekend FTX. They returned to campus in style on Blackhawk and Chinook helicopters.
- The cadet transportation chain worked hard to get cadets in need to the airport and back to campus during Spring Break.

- Three UNG cadets helped put out a fire in the community and possible saved the house.
- Many great pictures from cadet's spring break activities were posted.
- Brandon Blaylock UNG '15, was named Honor Graduate from Sapper School. UNG produces Leaders!
- Col. Patrick Duggan, UNG '95 was on campus to make a presentation.
- UNG is holding a Recall event for all former cadets to return to campus on April 24th.
- Great pictures of the Corps each week in their Monday afternoon training sessions.
- The new Cyber Warfare program is off to a great start.
- The video for the UNG ILSS Presentation in February was posted in the FB group. Very informative if you haven't watched it.
- The Military Ball was a huge success. Many great pictures were posted.
- The Freshman Color Guard was on ESPN for their first event of the year.
- The Blue Ridge Rifles performed during the celebration of the newest Make-a-Wish recipient, which was broadcast on ESPN.
- The 2015 Corps Christmas Ornaments are sold out. Look for the next on in the series coming soon.
- There have been ongoing discussions about registration deadlines, exam dates, and closing of dorms dates.
- Alumni Weekend schedule of events was posted along with plans for the staffing of the PFA tent.
- The cadet awards ceremony was held on March 29th. Congratulations to all!
- The Brigade FTX happened the first weekend of April and was very successful.
- Questions about CIET were discussed, involving dates and timing for the training.
- Final exam survival kits were sponsored again by the Baptist Collegiate Ministry.
- National Leadership Challenge was held the weekend of April 9th.
- The UNG Rifle Team was at the U.S. Olympic Training Center in Colorado Springs for the Junior Olympics.
- Great pictures of the Military Awards Night were posted. Congratulations to Distinguished Military Graduates and all those cadets that received awards.
- Rank selection board results for the 2016-2017 school year were posted.

Parent participation and communication within the PFA continues to grow. Thanks to all those that work continuously to make this happen. The Communications Committee has sent email reminders about the upcoming Alumni weekend and meeting reminders. Along with sending out absentee ballots for voting, information has gone out about how to call in to the meeting if you can't make it to Dahlonega on Saturday morning.

We have many new Dahlonega-area discounts that both you AND your students can use year-round next year including Steak and Shake, Dork's Textbooks and North Georgia Running. More are in the works and coming soon thanks to the work of our hard working Discount Committee. Lots of really great changes that make your membership fee pay for itself!

Be on the lookout for active membership renewal info coming soon by email. Some great new options in this area as well.

Parents and family that are not members of the closed FB groups should really consider joining them. Lots of great things being discussed all the time that can be helpful for both you and your student.

We would like to thank our FB group moderators for volunteering their time and efforts to help make our communications successful. Julie Shaver, Lisa Davis, Rebecca Lore, Melinda Mistr, Craig Allen, Linda Garcia, and Michelle McGaughey. You all do a wonderful job!

f. Nominations and Elections Committee: John Greaves

No activity to report for the March 2016 – April 2016 timeframe.

I. Parliamentarian's Report: John Greaves
(Refer to Committee Reports for Nominations & Elections)

II. Treasurer's Report: Michelle McGaughey
(Refer to Finance Committee Report)

I. **Next Meeting:**

- a. The next council meeting will occur in May, date to be posted on the Facebook page.

John Greaves, Secretary
The University of North Georgia Parents and Family Association