

**MINUTES OF THE UNIVERSITY OF NORTH GEORGIA
PARENTS AND FAMILY ASSOCIATION
UNG PFA**

DISCUSSIONS HELD VIA FACEBOOK
Summer 2015 (June-August)

PRESENT

Pete Mistr (Vice President)
Rebecca Lore (Secretary)
Nan Waters (Parliamentarian)
Julie Walton Shaver (Cadet Parent Representative)
Michelle McGaughey (Cadet Representative At-large)
Craig Allen (Cadet At-Large Council Member)
Lisa Blaylock (Cadet At-Large Council Member)
Kelly Dyar (Cadet At-Large Council Member)
Debra Tyson (Non-Cadet Parent Representative)

The University of North Georgia Parents and Family Association Council (PFA) discussed current affairs via the council Facebook page during the months of June-July 2015.

OLD BUSINESS

- I. **Secretary's Report:** Rebecca Lore
 - a. Minutes from May 2015 :
Minutes were approved unanimously as posted on the PFA website.
 - b. New Memberships:
A listing of new members, as well as current members was posted for council review. Membership applications still awaiting payment are being tracked.
 - c. The board approved and purchased a portable tent for PFA use at events such as Gold Rush for \$223.11.

- II. **President's Report:** Pete Mistr, Acting President (see VP's Report)

- III. **VP's Report:** Pete Mistr
 - a. Committee reports have been presented via the Facebook page for our review. Comments regarding these reports were asked for, and are listed under the individual committee section in these minutes. Motion to accept the reports was made and carried. Vote was taken and tallied at 7:10, unanimous acceptance of committee reports.

Committee Reports: (Posted on Facebook for review PRIOR to meeting)

a. Finance Committee: Pete Mistr, acting chair

Red items are community service items

Beginning Balance	June 01, 2015	8,039.05
Income		
Memberships	4,350.00	11 new members
T-shirt Sales	2,507.44	And 5 renewals
FROG	3,879.29	
Gold Rush	1,037.00	
Parents Luncheon	1,645.00	
January NCOA	1,605.70	
NLC Sales	1,090.41	
Alumni Sales	469.46	
NSO Sales	49.25	
On-line sales (in NLC deposit)	187.44	
Total Income		16,820.99
Expenses		
	Cadet Dad t-shirts	316.00
	Cadet Mom t-shirts	656.00
	Coral t-shirts	470.00
	UNG Strong t-shirts	669.82
	Gold Rush Supplies	141.00
	Meals	165.30
	Cadet Hoodies	2,544.60
	UNG Ornaments	191.99
	Parent Lunch	1,988.49
	More Hoodies	1,852.56
	Coffee FROG	64.16
	Sorority Pizza	350.00
	Rugby Goalpost Pads	1,128.89
	Etiquette Dinner	600.00
	American Marketing	500.00
	Climbing Harnesses	1,620.00
	May Commissioning	327.93
	NSO Supplies	43.28
	Triboard	196.40
	NSO Gift Basket	138.59
Total Expenses		13,965.01
Ending Bal	June 30,2015	10,895.03

(June 2015 continued)

Invoice Outstanding :

Popcorn Machine	(1,079.21)	
Cannon Cover Estimated	(500.00)	
Orientation Fee	(105.00)	
Membership Refund	(50.00)	
Total		(1,734.21)

Income Outstanding :

May 28, 2015 NSO	Members	400.00	
	Shirts Online	165.00	
	CC Fee	(8.28)	
	Postage	(24.95)	
Sub-total			531.77
June 15, 2015 NSO	Members	1,350.00	
	CC Fee	(26.22)	
Sub-total			1,323.78
June 15, 2015 NSO	Members	2,700.00	
	CC Fee	(55.20)	
Total			2,644.80
June 22, 2015 NSO	Members	2,150.00	
	CC Fee	(51.06)	
Sub-total			2,098.94
July 12, 2015 NSO	Members	3,550.00	
	CC Fee	(73.14)	
Sub-total			3,476.86
July 16, 2015 NSO	Members	1,100.00	
	CC Fee	(16.56)	
Total			1,083.44

Total Outstanding Income 11,159.59

Curent Real Cash 20,320.41

*\$50 membership was originally reported in January NCOA moved to membership.

July-August 2015 Report

Beginning Balance	July 1 2015	10,895.03
Income		
Memberships	200.00	
T-shirt Sales		
FROG		
Gold Rush		
January NCOA		
NLC Sales		
Alumni Sales		
NSO Sales		
On-line sales		
Total Income	200.00	
Expenses		
Gold Rush		
Supplies		
Meals		
Cadet Hoodies		
UNG Ornaments		
Total Expenses	0.00	
Ending Bal	July 31,2015	11,095.03
Invoice Outstanding :		
Popcorn Machine	(1,079.21)	
Cannon Cover Estimated	(500.00)	
Orientation Fee	(105.00)	
Membership Refund	(50.00)	
T-shirts	(1,138.00)	
August Commissioning	(147.44)	
Move-in Water	(70.00)	
Table Clothes	(66.00)	
Receipts Books	(64.10)	
Total	(3,219.75)	

Income Outstanding :

May 28, 2015

NSO	Members	400.00	
	Shirts Online	165.00	
	CC Fee	(8.28)	
	Postage	(24.95)	

Sub-total 531.77

June 15, 2015

NSO	Members	1,350.00	
	CC Fee	(26.22)	

Sub-total 1,323.78

June 15, 2015

NSO	Members	2,700.00	
	CC Fee	(55.20)	

Total 2,644.80

June 22, 2015

NSO	Members	2,150.00	
	CC Fee	(51.06)	

Sub-total 2,098.94

July 12, 2015 NSO	Members	3,550.00	
	CC Fee	(73.14)	

Sub-total 3,476.86

July 16, 2015 NSO	Members	1,100.00	
	CC Fee	(16.56)	

Sub-total 1,083.44

Express NSO	Members	300.00	
	CC Fee	(5.52)	

Sub-total 294.48

Express NSO	Shirts	380.00	
	CC Fee	(2.72)	

Sub-total 377.28

July Online	Members	450.00	
	CC Fee	(12.42)	

Sub-total 437.58

August Online	Members	350.00	
	CC Fee	(9.66)	

Sub-total 340.34

Memberships in Mail 150.00

FROG Tshirts cash and check 1,907.00

FROG Cash/Check members 100.00

FROG Foundation Shirts	340.00
Foundation Members	250.00
Total Outstanding Income	15,356.27
Current Real Cash as of August 26, 2015	23,231.55

b. Awards Committee: Pete Mistr

The Awards Committee approved a \$1,079.21 from Residence Life to purchase a popcorn machine and portable amplifier. This equipment will be available to all campus groups and the PFA to use at events on a first come first serve basis. The Council approved these items on June 7, 2015.

As of August 24, 2015, the committee is discussing a request from the UNG Nighthawk Network for \$1,500 to help fund a motivational speaker for late October, early November. The speaker will address the transition from high school/home to college. The event is open to all students with a focus on freshmen.

c. Hospitality Committee: Pete Mistr

Karen Ponder, Rebecca Lore, Melissa Hand and Pete Mistr hosted the commissioning receptions on August 1. Food and drinks were provided and a commemorative card presented to the families of each new 2nd Lt.

Rebecca Lore, Nan Waters, Melinda Mistr, Melissa Hand, Craig Allen and Pete Mistr represented the PFA at summer NSOs on May 28, June 15, June 18, June 22, July 13, July 16 and August 9. We signed up over 240 new active members and many more Facebook members.

We hosted a SLI luncheon at El Jimador. Approximately 35 people attended. The event was hosted by Leslie Mulherin and Melinda Mistr.

We held a UNG Family picnic after FROG drop-off. Approximately 45 people attended that event that was hosted by Melinda Mistr and Linda Poole-Garcia. The PFA manned a tent at FROG graduation. We handed water and sold FROG 15 shirts and memberships. We signed up 5 active members and sold over \$2,000 worth of shirts.

Nan Waters and Debra Tyson assisted parents at Freshman Move-in Day on Friday August 14. They distributed 450 PFA brochures and 536 bottles of water. Alpha Phi Omega service fraternity helped in this project.

d. Cadet Life Committee: Julie Walton Shaver

OLD BUSINESS

- SLI DROP-OFF LUNCH — 21 JUNE. We hosted a lunch in Dahlenega prior to Summer Language Institute, which is, for many parents, the first college drop off experience. Thanks to PFA Council members, plus Teresa Payne and her cadet for hosting.
- SUMMER NSOs — We helped the various committees working orientations to sign up cadet parents for PFA membership and the appropriate Facebook groups. We also helped with PFA membership cards, welcome letters and answering parents' email questions.
- AUGUST COMMISSIONING RECEPTION — 1 AUGUST 2015. With the Hospitality Committee, we hosted a reception after the August commissioning ceremony in the hopes of building networks with "graduating parents," continuing to support our military families when their sons and daughters transition into deployments and long-term training assignments. As a military school, these networks demonstrate our support for the men and women who defend our country. Thanks to PFA council members, plus Karen Ponder and Melissa Hand for organizing and hosting. Photos are posted in the PFA Council FB group for future reference. Council members can search for "August Commissioning" to find them.
- FROG DROP-OFF and UNG POTLUCK PICNIC — We were present at MLC to answer questions and direct parents to the picnic at Appalachian Outfitters in Dahlenega.
- CADET PARENT DINNER — We hosted a dinner prior to FROG Graduation. There was a great turn-out, as usual! Thanks to PFA council members for hosting, plus Erin Nase.
- 2015-16 CORPS CALENDAR — We worked with Chief Wyrick to create a detailed calendar of Corps events for the semester as relates to parents and posted this in the FB group.
- T-SHIRT FUNDRAISER — We designed shirts for fall FROG week, which were sold at the PFA tent during FROG Graduation.

- FROG GRADUATION — Free water, a shoe project to help a FROG's younger brother with his Eagle Scout project, answering questions and providing a social atmosphere for parents — the PFA Tent is the place to be before or after the graduation ceremony.
- NETWORKING / MENTORING PROGRAM — We are excited that John Cox '80, one of the newly appointed directors of NGCCA (North Georgia Corps of Cadets Association, the cadet alumni group) has been gathering information and resources for a new NGCCA program for networking with and mentoring cadets. Mr. Cox is the program's anchor, and he has asked for our help, advice and input. The program began in fall 2015 and is intended as a mentoring program to help cadets with decisions about majors, branching, military careers, business careers, courses, internships, study abroad opportunities and resume building.

ON-GOING BUSINESS

FUNDRAISING/PUBLIC RELATIONS/MARKETING

- Ordering info has been posted online in FB group, with shipping and collection handled by Michelle. Thank you, Michelle! **To inquire about ordering from PFA inventory, send an email to pfaorders@yahoo.com**
- We are working on t-shirt designs that highlight the "Military College of Georgia" as the main focus, hoping to make some progress with the licensing office.
- We ordered "Corps of Cadets" ornaments with a unique design that will be handmade and numbered, with a limited supply available, we hope, during Gold Rush.

COMMUNICATIONS

- We launched a digest newsletter, NGCP Digest that highlights the activities in the Cadet Parents Facebook group in an email that goes out to parents who specifically requested to be on this email list. In order to sign up, a parent would need to have already been vetted as having a connection to a cadet. In the first month of existence, six NGCP Digest emails have been sent, 180 email addresses were "opted in" to the list, and response to the addition of a digest has been well-received.

NEW BUSINESS

- PFA Council approved to spend up to \$125 on boodle for Alpha Company, the Fall 2015 Honor Company (delivery date of boodle to be determined).
 - UPCOMING EVENTS thru NOVEMBER
 - **DMS — 20 SEPT.** Parents MARK YOUR CALENDAR. It's a great time to see cadets in uniform in a pass-in-review. During this program, senior cadets who are granted the designation of Distinguished Military Student (DMS) are announced. The NGCCA (cadet alumni group) will present the "Keeper of the Corps" sabre to the new brigade commander, will host an alumni event on Saturday night, and a luncheon on Sunday prior to the review. Parents can join NGCCA as associate members. It's a great way to keep in touch and stay informed about Corps events. [Info about NGCCA, is here.](#)
 - **FAMILY DAY — 3 OCT.** Mark your calendar. We are planning a gathering of both cadets and parents so we can put faces to all these names we see on Facebook.
 - **GOLD RUSH — 16-18 OCT.** We will host a booth. Great time to volunteer and network with other UNG parents! Look for sign-up sheets coming soon.
 - **NLC PICKUP — 15 NOV.** We are hoping to staff a table to answer questions and sell t-shirts at National Leadership Challenge pickup.
 - **THANKSGIVING AIRPORT RIDES — 20 NOV and 29 NOV.** For the start of Thanksgiving Break, we will connect cadets who need rides to the airport with volunteer drivers, and will connect again for rides back to campus on 29 NOV.
 - Something to keep in mind: for FROG graduations, parents would greatly appreciate the opportunity to have coffee and breakfast treats.
 - Future cadet parents would probably be very responsive to an offering of storage boxes in the exact size the CAM requires as a fundraiser for the PFA. This is not a joke.
- e. Communications Committee:** Rebecca Lore
- Attended all orientations, serving as hosts, answering questions and providing information about joining the PFA and joining the PFA's closed Facebook groups. As of 24 August, 283 families have joined the PFA as active members

- Hosted a lunch for parents and students attending Summer Language Institute
- Hosted a reception for the families of 17 cadets who commissioned as 2LTs in the U.S. Army on 1 August
- Moderators helped answer questions and maintain order and privacy in the closed Facebook groups for UNG parents and cadet parents
- Hosted a UNG Potluck Picnic (with tubing on the Chestatee) for all UNG families at Appalachian Outfitters in Dahlonega
- Hosted a question/answer table for new student move-in, providing free water and information about joining the PFA
- Hosted a dinner prior to FROG Graduation for parents of FROGs
- Sold t-shirts at FROG graduation as a PFA fundraiser
- Provided free water at FROG graduation at the PFA tent. Several volunteers were on hand to answer questions and provide an opportunity for socializing
- Ordered “Corps of Cadets” ornaments for sale during Gold Rush and online
- Posted on the PFA Facebook page throughout summer with updates about fee payments, events and tips for making the best of summer
- Approved wording for a proposed amendment to PFA bylaws which would allow for continuing service through the October elections for parents of seniors. The amendment will be proposed at the October meeting of the association

f. Nominations and Elections Committee: Nanette Waters

The real work of this committee is just beginning. Posts have been sent out on UNG Parents and Cadet Facebook pages informing members of upcoming elections.

We are considering the following:

- Publication of “Willingness to Serve” forms and their return to PFA
- Publication of the ballot
- Voting Procedure

IV. Parliamentarian's Report: Nan Waters

(Refer to Committee Reports for Nominations & Elections and Bylaws)

V. Treasurer's Report: Pete Mistr

(Refer to Finance Committee Report)

I. Next Meeting:

- a. The next meeting is the annual fall meeting Saturday, 3 October 2015, at UNG's Young Hall. Board members will meet prior to the group meeting at 8:30am.

Rebecca Lore, Secretary

The University of North Georgia Parents and Family Association