

**MINUTES OF THE UNIVERSITY OF NORTH GEORGIA
PARENTS AND FAMILY ASSOCIATION**

UNG PFA

DISCUSSIONS HELD VIA FACEBOOK

MAY 2015

PRESENT

Pete Mistr (Vice President)

Rebecca Lore (Secretary)

Nan Waters (Parliamentarian)

Julie Walton Shaver (Cadet Parent Representative) <TC>

Michelle McGaughey (Cadet Representative At-large)

Craig Allen (Cadet At-Large Council Member)

Lisa Blaylock (Cadet At-Large Council Member)

Kelly Dyar (Cadet At-Large Council Member)

Debra Tyson (Non-Cadet Parent Representative)

The University of North Georgia Parents and Family Association Council (PFA) discussed current affairs via the council Facebook page during the month of May 2015.

OLD BUSINESS

I. **Secretary's Report:** Rebecca Lore

a. Minutes from April 18th meeting:

Minutes were approved unanimously as posted on the PFA website.

b. New Memberships:

New memberships were posted for council review. Memberships still awaiting payment were indicated for future tracking.

I. **President's Report:** Pete Mistr, Acting President (see VP's Report)

II. **VP's Report:** Pete Mistr

- a. Committee reports have been presented via the Facebook page for our review. Comments regarding these reports were asked for, and are listed under the individual committee section in these minutes. Motion to accept the reports was made and carried. Vote was taken and tallied on 05/31/15, unanimous acceptance of committee reports.

Committee Reports: (Posted on Facebook for review)

a. Finance Committee: Pete Mistr, acting chair

As of May 27, 2015 (unaudited)

Beginning Balance	July 1 2014	8,039.05
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Income

memberships	3,550.00	
T-shirt Sales	2,507.44	
FROG	3,879.29	
Gold Rush	1,037.00	
Parents Luncheon	1,645.00	
January NCOA	1,655.70	
Total Income		14,274.43

Expenses

Cadet Dad t-shirts	316.00	
Cadet Mom t-shirts	656.00	
Coral t-shirts	470.00	
UNG Strong t-shirts	669.82	
Gold Rush Supplies	141.00	
Meals	165.30	
Cadet Hoodies	2,544.60	
UNG Ornaments	191.99	
Parent Lunch	1,988.49	
More Hoodies	1,852.56	
Coffee FROG	64.16	
Sorority Pizza	350.00	
Rugby Goalpost Pads	1,128.89	
Etiquette Dinner	600.00	
Total Expenses		11,138.81

Ending Balance	April 30, 2015	11,174.67
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Invoice Outstanding :

Climbing Harnesses	(1,620.00)
Marketing	(500.00)
Cannon Cover Estimated	(500.00)

Military Awards Reception	(100.00)
Honor Company	(125.00)
Commissioning Reception	(500.00)
Total	(3,345.00)
Income Outstanding :	
April NLC Sales	1,090.41
Alumni Weekend Sales	469.46
Facebook Sales	187.44
NSO Memberships	500.00
NSO sales	49.25
Total as of 5/27/2015	2,296.56
Curent Real Cash	10,126.23

b. Awards Committee: Pete Mistr

No new items were approved since the last report.

We will begin working on committee guidelines for approving or denying requests.

c. Hospitality Committee: Pete Mistr

Rebecca Lore, Nancy Carlson and Pete Mistr hosted the commissioning receptions on May 1 and 2. Food and drinks were provided and a commemorative card presented to the families of each new 2nd Lt.

Michelle McGaughey, Rebecca Lore, Donna Adams and Pete Mistr hosted a PFA table at Alumni Weekend military awards ceremony and had \$469.46 in sales.

Rebecca Lore, Nan Waters, Melinda Mistr and Pete Mistr represented the PFA at the first summer NSO/TSO on Saturday April 25. We signed up 10 new active members and many more Facebook members. We had \$60 in shirt sales.

d. **Cadet Life Committee:** Julie Walton Shaver

OLD BUSINESS

- We sent the Corps shirt flyer design to MLC, and were awaiting approval for posting in barracks. Maybe we can do this in the fall (See the “new business” section.)
- ALUMNI WEEKEND — 18-19 APRIL 2015. We hosted a cadet parent picnic Saturday evening and invited non-cadet parents. We provided info on events and rehearsals parents might want to attend on Saturday as well as details for the Sunday events. We worked with Chief to communicate rain contingencies, which was a good idea because Sunday was a wash-out.
- MAY COMMISSIONING and COMMENCEMENT — 1-3 MAY 2015. With the Hospitality Committee, we hosted two receptions after the May commissioning ceremonies in the hopes of building networks with "graduating parents," continuing to support our military families when their sons and daughters transition into deployments and long-term training assignments. As a military school, these networks demonstrate our support for the men and women who defend our country.
- SPRING HONOR COMPANY. We congratulated Echo Company for achieving the distinction of Spring Honor Company with loads of goodies including home-baked treats, fruit, cookies, brownies, protein bars, and congratulatory messages from the PFA.

ON-GOING BUSINESS

FUNDRAISERS

- Ordering info has been posted online in FB group, with shipping and collection handled by Michelle. Thank you, Michelle! **To inquire about ordering from PFA inventory, send an email to pfaorders@yahoo.com**
- We designed shirts for fall frog week and sent to MLC. They liked the initial concepts, but the designs are now at licensing hoping for some level of pre-approval or a list of required changes before we can move on to the next phase which would involve posting the designs to the fundraising committee and council for approval before ordering anything.

HOSPITALITY

- SLI DROP-OFF LUNCH — **21 JUNE. We are looking for parent and cadet volunteers to serve as event hosts, mingling with new parents and pre-frogs and answering questions.** Summer Language Institute is, for many pre-frogs, the first college experience away from home. Being available to answer questions helps ease anxieties about the changes the families are

going through at this transitional time. The lunch will be at a restaurant in the Dahlonga Square from 11:45a to 1:45p Sunday, 21 June. Let Julie know if you can volunteer, or if you would like to reserve a seat at the lunch for you and your family.

INFORMATION

- 2015-16 CORPS CALENDAR — We are working with Chief Wyrick on the final touches to the detailed Corps Calendar and are hoping to post that within the next week or so.

NEW BUSINESS

UPCOMING EVENTS thru NOVEMBER

- NSO DATES — There are several dates in June and July when we have an opportunity to meet new cadet parents. Let Julie know if you can volunteer.
 - 15 June
 - 18 June
 - 22 June
 - 13 July
 - 16 July
 - 9, 10 Aug (express NSO for cadets)
- **FROG DROPOFF — SUN 9 AUG** — We will begin planning for a picnic/tubing event on Frog Dropoff day.
- **FROG GRADUATION — SAT 15 AUG** — We will begin planning for FROG graduation, Sat, Aug 15. Thinking to do more than just shirts and water. Hmmm. Ideas?
- **DMS — 20 SEPT.** Parents MARK YOUR CALENDAR. It's a great time to see cadets in uniform in a pass-in-review. During this program, senior cadets who are granted the designation of Distinguished Military Student (DMS) are announced. Upon graduation, a DMS cadet becomes a DMG, Distinguished Military Graduate, a distinction that will appear on his/her resume their entire career. The NGCCA (cadet alumni group) will present the "Keeper of the Corps" sabre to the new brigade commander, will host an alumni event on Saturday night, and a luncheon on Sunday prior to the review. Parents can join NGCCA as associate members. It's a great way to keep in touch and stay informed about Corps events. [For info about NGCCA, click here.](#)
- **FAMILY DAY — 3 OCT.** Mark your calendar. We're hoping to organize a Corps Lunch.

- **GOLD RUSH — 16-18 OCT.** We will host a booth. Great time to volunteer and network with other UNG parents!
- **NLC PICKUP — 15 NOV.** We are hoping to staff a table to answer questions and sell t-shirts at National Leadership Challenge pickup.
- **AIRPORT RIDES — 20 NOV and 29 NOV.** For the start of Thanksgiving Break, we will connect cadets who need rides to the airport with volunteer drivers, and will connect again for rides back to campus on 29 NOV.

T-SHIRT FLYERS — We are hoping to get permission and instructions for posting t-shirt flyers in barracks at the start of fall semester.

NETWORKING / MENTORING PROGRAM — We are working with John Cox '80, one of the newly appointed directors of NGCCA (North Georgia Corps of Cadets Association, the cadet alumni group) to help gather information and resources for a new NGCCA program for networking with and mentoring senior cadets. Mr. Cox is the program's anchor, and he has asked for our help, advice and input. The program is to begin in fall 2015 with senior cadets, and may hopefully expand to include younger cadets in a mentoring program in the future to help with decisions about majors, branching, military careers, business careers, courses, internships, study abroad opportunities and resume building.

e. **Communications Committee:** Rebecca Lore

OLD/ONGOING BUSINESS

MEMBERSHIP

- Committee is asking the council for assistance in drafting an email regarding renewing memberships. With memberships expiring May 31st, a mass email about renewing memberships will need to go out.
- The procedure for sending out personalized "Welcome to the UNG Family" emails has been streamlined, and communications committee members are now able to send these out in a timelier manner.
- We continue to announce and engage new families from first contact through the UNG Parents and Cadet Parents Facebook groups.
- The colorful brochure highlighting the benefits of active PFA membership and what we can do for students and their families has been well received at recent events, and we hope to have these available for all future events.

WEBSITES

- The PFA website and Facebook pages for both cadet and non-cadet families continue to be a success in reaching families for upcoming event invites, volunteer scheduling and informational support. Our Facebook pages allow the PFA to help promote and support UNG activities. This month's postings included:
 - Commencement and Commissioning ceremonies
 - UNG WOMEN's SOFTBALL DII National CHAMPS
 - UNG ROTC Chinese Flagship
 - Welcome the gold back to Dahlongega arrival party
 - UNG students save a life:
Isaiah Hunt (cadet) and Jamie Whitacre (civilian)
 - Dahlongega Fudge Factory provides 10% off for PFA members
 - Groundbreaking on new UNG residence hall set for May 12
 - Homes for our Troops
 - UNG Dahlongega: Safest campus in Georgia!
 - Armed Forces Day
 - Nighthawks Baseball
 - UNG Study Abroad Programs
 - Memorial Day

And so much more!

- April council meeting and association meeting minutes were posted.
- What's new area of website updated to announce UNG Bookstore discount for PFA members.

NEW BUSINESS

NOTIFICATIONS – (sent via email)

- To all new 2015-16 PFA Members announcing:
 - New discounts available for PFA members.
 - Posting of the April council meeting and association meeting minutes.
- Cadet parent's network notified of alumni networking and Memorial Day.
- Previous PFA members announcing:
 - Memberships expiring May 31
 - April minutes available for review, and new discounts added.

MERCHANT DISCOUNTS

- Updates to the listing of local merchant discounts for PFA members have begun. Debra and Nan have started the continuing process of vetting and adding to the discounts list. We have posted a partial update to the list, and are awaiting additional information.

f. Nominations and Elections Committee: Nanette Waters

The Nominations and Elections Committee needs to formulate plans and set up a time table for events leading up to the October election of the 2015-2016 PFA Council. This election is only four months away.

g. Bylaws Committee (Ad Hoc)

With the input of the PFA Council and membership, we have revised the bylaws for the UNG Parent and Family Association. The bylaws were approved by the university and passed by vote at the Alumni Weekend Parent and Family Association meeting. The Bylaws Committee is an ad hoc committee, and its work and duties are completed.

III. Parliamentarian's Report: Nan Waters

(Refer to Committee Reports for Nominations & Elections and Bylaws)

IV. Treasurer's Report: Chris Steinhardt

(Refer to Finance Committee Report)

NEW BUSINESS

The council will continue to discuss current affairs and preparations for the upcoming academic year via the council Facebook page over the summer months.

The next committee reports will be reviewed and updates posted at the end of June 2015.

Rebecca Lore, Secretary

The University of North Georgia Parents and Family Association

ADDENDUM

From: Phil Collins <Phil.Collins@ung.edu>

Date: Tue, April 7, 2015

Subject: THANKS to UNG Parents and Family Association (PFA)

To: Pete Mistr <mistr@bellsouth.net>

Dear Pete,

Many thanks to you and the PFA Council for your generous support of this alumni event in Dahlonega. We trust that parents, families and their students will take advantage of this opportunity to see these historic, impeccably maintained aircraft as they visit our campus.

Best regards,

Phil Collins, '75

Associate VP, Alumni Relations & Annual Giving

Development Officer, Corps of Cadets

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